Organisation | Initialisation | Activities

Aim: You need to create Activities **if you plan to sell Competitions and Events**. If no activity is configured, you may not be able to see screens to configure Competitions and Events.

Note: Activities are for internal classification purposes, they are never displayed to the customer.

For sports, activities can typically be named "sport" or "parking" if you plan to create matches to sell parking passes.

Important: The **start date** and **end date** of the activity shall encompass the dates of the competition/event you plan to create. The **sales start date** shall be early enough to allow you to configure sales calendars with flexibility. Be careful after creating the season, you must validate it in order to create a new activity.

Keep in mind that date ranges can be changed at any time.

In the tab Parameters, you shall decide whether the activity will support options. Note these refers to standard options available only to Relays and managed from the Sales Complement screen, If you work with group sales options (pre-requests), you can click on NO.

Seat option allowed: if NO, the fields below will not be configurable.

>   **Decrease quota availability**: if YES, seats booked as options will decrease the quota for the selected category

>   **Overbooking allowed**: if YES, seats can be booked as options even above the quota

>   **If yes, overbooking percentage/quota**: if YES in the field above, determine the % of tolerance above the quota

>   **Confirmation after setting option**: number of days the customer has to confirm the option once created

>   **Confirmation before performance**: number of days before performance at which the option shall be confirmed

Outside season ticket allowed: if YES, season ticket holders can access and buy tickets with Subscribed contact Tariffs (if any). If NO, those tariffs won't be available for all the events of the activity, even if correctly added in the Rate tables of your products.

The screen Administrative Numbers is displayed for information purposes only. The configuration of administrative numbers shall be done in the appropriate section.