Pass Visit import file formats

File format for Pass Visits

The generic file format is described in Generic file format (Extended). This documents describes all available import fields.

Examples

File	Modified
Microsoft Excel Spreadsheet Visit pass group example 1.xlsx	Mar 14, 2023 by rks
Microsoft Excel Spreadsheet Visit pass individual example 1.xlsx	Mar 14, 2023 by rks

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Field code	Field type	Mandatory	Description
INSTITUTION	Code	Yes	Institution code owning the data to be imported.
ORGANIZATION	Code	No	Organization code owning the data to be imported. If leave it empty, the institution code will be used.
ORDER_NR	Number	No	If leave it empty, order number will be set while importing by default. One line is one ticket. So each line is a unique order number if leave it empty. Many tickets can be in an order if leave them the same order number. This number can be started from 1 in a new data file. Then it will be given new one while importing. This will be file number also.
ORDER_DATE	Date	No	Buying date. If leave it empty, it will be imported date by default.
OPERATION_TYPE	Enum	Yes	Allowed values: SALE or RESERVATION.
CONFIRMATION_DATE	Date	No	Expiration date to confirm reservation.
REMARK	Text 2000	No	Internal remark of order.
BUYING_CONTACT_NR	Number	No	Contact number who buys the order. If leave it empty, the sale will be anonymous by default.
ORIGIN_COUNTRY	Text 50	No	Country of buying contact (only if buying contact is not specified).
ORIGIN_REGION	Text 50	No	Region of buying contact (only if buying contact is not specified).
ORIGIN_ZIPCODE	Text 50	No	Zip code of buying contact (only if buying contact is not specified).
SEASON	Code	Yes	Season code of visit pass.
VISIT_PASS	Code	Yes	Product code of visit pass.
START_TIME	Timestamp	Yes	Start time of the visit.
DURATION	Number	Yes	Duration of the visit in seconds.
TARIFF	Code	Yes	Tariff code.
CONTINGENT	Code	No	Contingent code.
PRICE	Amount	Yes	Price of ticket * 100 (so that 25$ = 2500).
CHARGE	Amount	No	Charge of ticket * 100 (so that 1$ = 100).
VAT	Percentage	No	If leave it empty, it will be 0 while importing by default. Vat rate in percent * 100 (so that 1% = 100). Choose the rate that active and valid following this: Valid from date of vat rate <= ORDER_DATE <= Valid to date of vat rate.
PAYMENT_DATE	Date	No	If leave it empty, the operation type is SALE and the price is not 0, the order date will be used by default. Means it can be imported date if the order date is not given.
VISIT_PASS_NR	Number	No	Each visit pass has a unique number to know how many visit passes have been published. In importation, it helps to define ticket to check between data excel file and database system after importing. This number can be started from 1 in a new data file. Then it will be given new one while importing.

CULTURAL_CONTACT_NR	Number	No	Contact number who is ticket holder. If leave it empty and first/last name are empty, the buying contact number will be used by default.
BENEFICIARY_FIRSTNAME	Text 50	No	Beneficiary first name (only if cultural contact is not specified).
BENEFICIARY_LASTNAME	Text 50	No	Beneficiary last name (only if cultural contact is not specified).
TICKET_STATE	Enum	Yes if SALE	Mandatory when the operation type is SALE. Allowed values: NOT_PRINTED, PRINTED, CONTROLLED.
GENERATION_DATE	Date	No	If leave it empty and the ticket has been printed or controlled, the order date will be used by default. Means it can be imported date if the order date is not given.
BARCODE	Text 50	No	If leave it empty and the ticket has been printed or controlled, it will be generated following import rules by default.
TAX_NUMBER	Text 50	No	If leave it empty and the ticket has been printed or controlled, it will be generated following import rules by default.
SHIPMENT_DATE	Date	No	If leave it empty, the order date will be used by default. Means it can be imported date if the order date is not given.
SHIPMENT_MODE	Code	No	If leave it empty and the ticket has been printed or controlled, it will be imported following import rules by default.
GROUP_NAME	Text 50	Yes if group visits	Name of the group. Leave empty for individual visits.
GROUP_KIND	Code	Yes if group visits	Kind of the group. Leave empty for individual visits.
THEME	Code	No	Theme of the visit (only use for guided visits).
LANGUAGE	Code	No	ISO Language code of the visit (fr, en, ...) (only use for guided visits).
VISITOR_TYPE	Enum	Yes	Allowed values: PARTICIPANT or ACCOMPANIER.
NB_VISITORS	Number	Yes	Must be > 0.
PLACE	Code	No	
GUIDE	Code	No	Last name and first name of the guide.
GROUP_CRIT_ELEMENT	Code	No	Group criterion element code.